

35TH ANNUAL MEETING BETWEEN AIRPORT CONSULTATIVE COMMITTEES
BUSINESS MEETING

THURSDAY, 9 JUNE 2011 COMMENCING AT 9.00 A.M.

Chairman of the Meeting, Dr. Peter Smart, Chairman, Aberdeen Airport Consultative Committee.

Secretary to the Conference, Mr. Barry Smith, Deputy Honorary Secretary, Gatwick Airport Consultative Committee.

09:00 Items for Discussion

1. **Notes** of the business meeting held on 3 June, 2010 attached.
2. **Matters arising** from the last meeting which are not covered elsewhere on the agenda.
3. **Developing a Sustainable Framework for UK Aviation: Scoping Document**

The Government published for consultation its Scoping Document "Developing a Sustainable Framework for Aviation" on 30 March 2011. Frank Evans, DfT will present the key elements of the Scoping Document and issues of interest to member committees. The paper gives details of the questions posed in the Scoping Document and sets out some comments for discussion on the three strategic themes of aviation and the economy, aviation and climate change and aviation and the local environment.

09:45

4. **Enhancing Passenger Representation at Airports**

The paper provides background to the work being undertaken by the Government and the CAA to enhance passenger representation at airports. The paper also gives details of the current consultation on the role and membership of the new Aviation Consumer Advocate Panel.

Jackie Knight, Manager Consumer Policy, Regulatory Policy Group, CAA will give a presentation on the new Regulatory Policy Group, the setting up of Aviation Consumer Advocate Panel and complaints handling.

5. **Review of Guidelines for ACCs**

Frank Evans, DfT will give a presentation on the progress made on the DfT's review of the Guidelines for Airport Consultative Committees and the issues that require further consideration.

10:45 Coffee/Tea

6. **Air Passenger Duty (APD)**

HM Treasury issued for consultation proposed reforms to air passenger duty (APD). The closing date for responses is 17 June 2011. The Liaison Group is asked to consider the issues highlighted in the paper and consider whether UKACCs should submit a collective response to the consultation.

7. *People with Reduced Mobility (PRMs)*

The paper reminds delegates of the requirements of European Regulation (EC)1107/2006 – Rights of Persons with Reduced Mobility when Travelling by Air and provides an update on the current situation.

8. *UKACCs Secretariat and Support Service*

There is a need to undertake an interim review of the cost of providing the UKACCs Secretariat. The paper provides an update on the current membership subscription arrangements and the support given by the Secretariat. Delegates are asked to consider a revised level of subscriptions.

12:30 Lunch

13:00

9. *Improving Surface Access to Airports*

The paper is essentially for information and updates member committees on transport policy and strategy developments insofar as they impact on surface access to airports including the High Speed 2 rail proposals.

10. *UK Aviation Update*

The paper provides a brief round up of current activities in the UK not covered by reports which appear elsewhere on the Agenda for this meeting.

11. *European Aviation Update*

The paper provides a brief update of the current EU activity in respect of aviation matters.

12. *Membership of the UKACCs Liaison Group*

The paper provides an update on air traffic statistics at UK airports and gives details of those airports which fall within the Liaison Group's admission criterion.

13. *Any Other Business*

Delegates are invited to raise any other items not considered elsewhere on this agenda, which requires the consideration of the Annual Meeting. Delegates are asked to notify the Secretariat of any such items by Friday 3 June 2011.

14. *Venues for Future Conferences*

Offers are invited for 2012.

Edinburgh – 2013

14:00 Conference ends