

ANNUAL MEETING OF AIRPORT CONSULTATIVE COMMITTEES

Hosted by

LONDON CITY AIRPORT

on

WEDNESDAY 2ND and THURSDAY 3RD JUNE 2010

PROGRAMME

Wednesday 2nd June

ARRIVAL OF DELEGATES

11:30 onwards:

For delegates arriving by air at London City Airport (LCY):

There are domestic flights to LCY from Edinburgh, Glasgow and Dundee. Delegates and partners arriving at London City Airport are asked to make their own arrangements to transfer to the Ramada Docklands Hotel, 2 Festoon Way, London E16 1RH ([see map](#)) by taxi or on foot (10 minutes).

Taxis cost around £4-5.

For delegates arriving by road, rail or by air at one of the other London airports:

Delegates and partners are asked to make their own arrangements to transfer to the Ramada Hotel, 2 Festoon Way, London E16 1RH as indicated below:

By Road:

<http://www.ramadadocklands.co.uk/Default.asp?Page=31>

By Rail/Tube/Docklands Light Railway from one of the other London Airports:

<http://www.londoncityairport.com/ToAndFrom/BetweenAirports.aspx>

The nearest station to the Ramada Docklands Hotel is Prince Regent DLR Station. Please note that this station is on a different branch of the DLR to the airport station. Prince Regent Station is on the Beckton Line.

Free car parking is available on a first come first served basis adjacent to the hotel.

Car parking is also available at London City Airport. Please use the short stay car park and the airport will issue exit passes.

Check in at Ramada Hotel:

Collect welcome packs in the hotel reception lobby.

Rooms may not be available until 14:00 - if necessary please leave luggage with the concierge.

Delegates and partners to make own arrangements for lunch.

AFTERNOON PRESENTATIONS

Venue: The main Conference Room at City Aviation House (CAH) at LCY. This is the Airport's HQ offices which adjoin the short-term car park immediately to the east of the Airport's main terminal building

- 14:25 Delegates convene in Hotel reception for transfer by shuttle bus to CAH
- 14.45 Welcome by Chief Executive of the LCY (Richard Gooding) and the Chairman of London City Airport Consultative Committee (LCACC)
- 15:00 Airport development update – Richard Gooding
- 15.30** Presentations - Improving Passenger Representation at Airports by:
- Tim May, DfT, Head of CAA Sponsorship Branch, DfT
 - Catherine Abbott, Head of Consumer Policy, CAA
 - Simon Evans, Chief Executive, AUC
 - Anthony Smith, Chief Executive, Passenger Focus
- Followed by a discussion about the existing work of ACCs on passenger issues. One of the aims of the session will be to reflect on the current position and what ACCs can do to help improve the passenger experience and passenger representation at airports. Delegates will be asked to share ideas on possible future partnership working at both the national and local level.
- 17.00 Delegates transfer by shuttle bus to Ramada Hotel

During the afternoon partners will be free to visit central London or the new shopping centre at Canary Wharf. Both places are easily accessible by the Docklands Light Railway. More details will be included in the welcome pack.

EVENING RECEPTION AND DINNER

Venue: Forman's Fish Island, Stour Road, London, E3
Dress: Lounge Suit/Cocktail Dress

- 18:30 Delegates convene in Hotel reception for transfer by bus to Forman's Fish Island
- 19:00-19:30 Informal drinks reception on roof terrace overlooking the Olympic Park
- 19.30 Dinner
- Guest Speaker – Jim Fitzpatrick, MP for Poplar and Limehouse, the constituency for London City Airport (also a former Minister for Aviation)
- 22.00 Delegates transfer by bus back to Ramada Hotel

Thursday 3rd June, 2010

- 07:00-08:30 Breakfast
- 08.45 Delegates and partners to check out, luggage to be transported and stored at CAH in a secure room.
- 09:00 Delegates convene in Hotel reception for transfer by shuttle bus to CAH

BUSINESS MEETING

09:15

Business meeting

Venue: The main Conference Room at City Aviation House (CAH) at LCY

(See agenda)

10:30

Tea/coffee and biscuits

13:00 –13:30

Buffet lunch the main Conference Room

15:00-15:30

Conference ends

Tea/coffee and biscuits

Partners return from Greenwich

PARTNERS' VISIT

Day trip to Greenwich via DLR (Oyster cards will be issued). Partners will be escorted to Greenwich by Elizabeth Hegarty, London City Airport.

A walking tour of Greenwich has been arranged. Please convene at Hotel reception at 0900. Elizabeth's mobile telephone number is 07920467259

The tour is booked for 1000 and will last for 2 hours. Your guide will be Neil Sinclair who will be meeting you opposite the exit from the DLR Cutty Sark Station. His mobile number is 07950130939.

A basic history tour will cover the main history of Greenwich including; the Old Royal Naval College, Greenwich Park, the Queens House and the Royal Observatory. It will also cover the connection to Greenwich of Henry VIII, Elizabeth I and architects such as Christopher Wren as well as the importance of time and longitude, a visit to the inside of the Painted Hall and Chapel of the Old Royal Naval College. The tour will end at the Royal Observatory and partners will be able to visit inside if they wish. If not, the guide will direct participants to suitable places for lunch and will leave the group for the rest of the afternoon to wander around Greenwich as they please.

Maps and information will be issued by the guide.

Directions from the Ramada Hotel: Prince Regent DLR to Cutty Sark DLR (for Maritime Greenwich)

Directions from CAH: London City Airport DLR to Cutty Sark DLR (for Maritime Greenwich)

Partners are asked to find their own way back to City Aviation House, London City for which travel directions will be provided in the Welcome Packs.

Partners who already know Greenwich can use their Oyster cards to travel to the Central area of London or elsewhere in Transport for London's area.

All partners will need to be back at City Aviation House by 15:30 hours when the conference closes. The nearest station (a couple of hundred yards away) is London City Airport DLR on the Woolwich Arsenal line.