

26TH ANNUAL MEETING BETWEEN AIRPORT CONSULTATIVE COMMITTEES

BUSINESS MEETING

FRIDAY 31ST MAY 2002 COMMENCING AT 9.45 A.M.

Chairman of the Meeting, Mr Peter Bryant, Chairman of Gatwick Airport Consultative Committee

Secretary to the Conference, Mr Mike Kendall, Honorary Secretary, Gatwick Airport Consultative Committee.

9.45 a.m. Items for Discussion

1. **Notes** (20kb) of the business meeting held on 15th June, 2001 attached.
2. **Matters arising** from the last meeting which are not covered elsewhere on the agenda.
3. **Airport Capacity - Rt. Hon. John Spellar MP, Minister for Transport's Speech**

To note the attached **speech** (23kb) delivered on behalf of the Rt Hon. John Spellar MP., Minister for Transport, by Mr Anthony Ferguson of the Department for Transport, Local Government and the Regions (DTLR), at the Airports Capacity Issues Conference on 9th April, 2002.

4. **Regional Air Services Studies and the work of Regional Air Services Co-ordination (RASCO)**

A presentation will be given by Mr Anthony Ferguson and Mr Chris Cain, Department for Transport, Local Government and the Regions, on the Regional Air Services Studies and the work of RASCO.

5. **Airport Consultative Committee Working Group**

At the last Annual Meeting of Airport Consultative Committee Chairmen and Secretaries it was agreed that a small Working Group would be established under the Chairmanship of Mr John Adshead, Chairman of London City Airport Consultative Committee. The purpose of the Working Group was to consider the role of airport consultative committees and best practice as well as the future role of the Annual Meeting of Airport Consultative Committee Chairmen and Secretaries and ways of strengthening the Secretariat support between annual meetings. Two meetings of the

Working Group have taken place and the following two items consider the recommendations of the Group:

(a) Guidelines for Best Practice for Airport Consultative Committees

In considering the role of airport consultative committees and best practice, the Working Group agreed that some guiding principles for best practice should be drawn up, based upon the DTLR guidelines. A copy of the proposed Guidelines for Best Practice was circulated to the committees in January this year for comments. The comments received have now been considered by the Working Group and are set out in the attached schedule. Where appropriate, the comments have been incorporated in the proposed guidelines. A copy of the revised proposed **guidelines (37kb)** is attached for approval.

(b) The Role and Future Arrangements for the Annual Meeting

The Working Group also considered the future role of the Annual Meeting of Airport Consultative Committee Chairmen and Secretaries and ways of strengthening the Secretariat support between annual meetings. A **summary (14kb)** of the Working Group's proposals is attached for approval.

6. Green Paper on Planning: Delivering a Fundamental Change

The attached **paper (20kb)** by the Secretary to the Conference sets out the key proposals contained in the Green Paper on Planning (and its associated daughter documents) and how major airport developments would be affected by the proposals.

7. Noise & Track Issues

At the last Annual Meeting, delegates received a paper on the EU's proposals to establish a common framework for the assessment and management of exposure to environmental noise (minute no. 14 refers). The items below inform delegates of the work being carried out by the Government and in the EU to standardise and seek consistency in the addressing environmental issues.

(a) Approach to Environmental Planning and Noise

To consider the attached **paper (69kb)** by Mr. Michael Goodwin, Chairman of Leeds Bradford Airport Consultative Committee on the need to seek standardisation and consistency in the system.

(b) DEFRA Consultation Paper "Towards a National Ambient Noise Strategy"

To note the attached press release issued by DEFRA on 20th December, 2001 giving details of its consultation paper "Towards a National Ambient Noise Strategy". Also attached are extracts from the consultation paper - Chapter 1 "Introduction to the Consultation" and Chapter 5 "Action Against Ambient Noise" relating to Aircraft Noise - for delegates' information. These **extracts (369kb)** provide an overview of what is already being done in England and the proposed approach by DEFRA.

(c) EU Directive on the Establishment of Rules and Procedures with regard to the introduction of noise related operating restrictions at Community Airports

The attached **report (10kb)** by the Secretary to the Conference provides details of EU Directive 2002/30 - Establishment of rules and procedures with regard to the introduction of noise related operating restrictions at Community Airports - which came into effect on 28th March 2002.

(d) EU Proposal for a Directive on the establishment of a Community framework for noise classification of civil subsonic aircraft for the purposes of calculating noise charges

The attached **report (9kb)** by the Secretary to the Conference informs delegates of an EU proposal to establish a community framework for the noise classification of aircraft.

(e) DTLR guidance to the CAA on Environmental Objectives relating to the Exercise of its Air Navigation Functions

To note the DTLR **guidance (369kb)** issued to the CAA on environmental objectives relating to the exercise of its air navigation functions (copy enclosed separately).

(f) Results of Noise and Insomnia Research Study

To note the **summary (46kb)** of the results of the noise and insomnia study published by the Department of Health.

8. Illegal meat imports

Heathrow Airport Consultative Committee will report on its work and the progress made on the issue of illegal meat imports. A **paper (461kb)** presented to the Heathrow Committee summarising the current position is attached.

9. Wind Farms

To discuss the attached **correspondence** (257kb) between Glasgow Prestwick International Airport Consultative Committee and the DTLR regarding the affect wind farms have on the operation of radar sites.

10. Uninsured use of Private Aircraft

To discuss the attached **paper** (235kb) by Southampton International Airport Consultative Committee on the absence of legislation requiring private aircraft to have third party insurance.

11. Airport Transport Forums and Local Transport Plans

Delegates are asked to update the meeting on their respective Airport Transport Plans and how they are being integrated into the Local Transport Plan for their area.

12. Flight Punctuality and Reliability

To note the latest punctuality league table published by the AUC, ranking charter airlines and the latest punctuality statistics produced by the CAA.

13. Any Other Business

Delegates are invited to raise any other items, not considered elsewhere on this agenda, which requires the consideration of the Annual Meeting.

14. Dates of next meetings

2003 - Birmingham
2004 - Bristol
2005 - Liverpool